

REVOLUTON

RECRUITMENT PACK

YOUNG PEOPLE'S PRODUCER

Photo Credit: Greta Zabulyte

About Revoluton

Who We Are

Revoluton is a Luton-based arts organisation. We work with artists and communities - across a range of art forms and disciplines - to produce creative work that promotes positive futures for people and place. We provide support, resource and mentoring to artists and emerging creative practitioners. We facilitate pathways for people to engage with creativity, as professional practitioners, participants and as audience members.

“ We believe the spirit of Luton encapsulates activism, warmth and generosity. The spirit of our work is captured in our name – Revoluton.

Revoluton was established as an Arts Council England-funded Creative People and Places (CPP) project in 2015 and became an independent organisation in 2020. Over the last few years, we've produced bold new work putting Luton on the map in increasingly creative ways.

Now is an exciting time to join the team as we prepare to deliver many new and ambitious projects. We've shaped a long-term strategy that will see more people engaging with our work as audiences, creatives and co-designers - in person and via digital means.

Revoluton

Our work as a newly established independent organisation takes us beyond the geographical boundaries of Luton, delivering ambitious creative work in addition to the remit of our primary funded programme, CPP.

Our work remains deeply rooted in Luton and our creative programme will be co-created with communities in Luton and beyond. Building on experience gained through producing work within previous CPP activity, Revoluton Arts has now established a role as a producer of bold new work. Additionally, we are building ambitious new partnerships at local, national and international levels.

Central to this plan is an ambition to locate Luton in the world. This is in respect of Luton's global relevance and multicultural makeup. It is also about a deep desire to put Luton on the map - to share with the world the many great things that contribute to Luton's cultural vibrancy.

“ Since our inception in 2015, our programme has attracted over 250,000 in-person engagements and 1.3 million online.

Young People's Producer

Our Vision, Mission and Values

Our vision is for communities to connect through creativity, locally and globally, uniting to define their positive futures.

Our mission is to unite communities and creatives as the collective catalyst for change. We locate Luton in the world. We do this by connecting the people of Luton with standout creative practitioners – locally and beyond – to create cultural activities that bring positive change to people and places.

Our values are:

Agency (affirming the voice, choice and power of marginalised communities to bring positive change).

Belonging (celebrating place and creating a sense of acceptance and freedom).

Connection (uniting people and forming partnerships towards a common purpose).

Creativity (nurturing talent, promoting everyday creativity and producing creative work made in Luton).

Opportunity (providing and promoting access to arts and creativity for leisure, learning, and livelihood).





Photo Credit: Sidney Sambu

About the Role

Revoluton's Young People's Producer plays a vital role in developing and managing a range of projects that connect local young people with high-quality artists and creative projects, whether they wish to pursue a creative career or engage socially for fun. The postholder will promote progression opportunities through our programmes (and beyond), to facilitate young people's wider engagement with the arts, as participants, audience or as makers of new artworks rooted in socially engaged practice. They will work to build long-lasting relationships with local organisations, venues, creative practitioners and residents to design and deliver high-quality and inclusive activities.

We are looking for an excellent communicator – a producer with a passion for youth-led creativity. The ideal candidate will also be a skilled project manager, with excellent administrative skills and a demonstrable commitment to community engagement.

Equity, diversity and inclusion are at the heart of everything we do, from programming work with, by and for Lutonians, to how we budget and build partnerships. We are committed to our organisation reflecting and celebrating Luton's incredible diversity across ethnicity, age, gender, disability and socio-economic background. We therefore especially welcome applications from people with lived experience of the communities that we work with.



Key Responsibilities

To produce key strands of the Revoluton's programme, with an emphasis on participation and co-creation with young people, alongside supporting emerging talent.

Duties include, but are not limited to:

- Work with the Senior Producer to develop an exciting programme of creative activities aimed at young people, 16-30, who live, learn, or earn in Luton and that reflects the super-diversity of the town.
- Deliver high-quality and inclusive activities within the young people's programme, which includes
 - Young Revolutionaries
 - The Makers Series.
- Identify and engage young people and, following the Senior Producer's lead, work collaboratively with agencies and organisations to maximise participation in programmed activities.
- Work with the Senior Producer to embed youth-led decision making across all activities.
- Work with the Senior Producer to establish and consolidate youth voice activity aligned to Revoluton's governance and management practice.
- Work collaboratively with early career freelance artists and creative practitioners in a way that supports their wellbeing and professional development.
- Provide proactive wellbeing support to programme participants, escalating any concerns.
- Escalate safeguarding concerns and disclosures promptly in line with the Revoluton Arts Safeguarding Policy.

- Work with the Senior Producer to create risk assessments for all projects and events and implement risk mitigation measures throughout delivery.
- Ensure that activities are accessible and inclusive, in accordance with Revoluton's Equality Action Plan.
- Ensure administration processes for all projects are up to date, including prompt and accurate completion of Session Debriefs, Project Details Sheets and Engagement Databases.
- Work with the Senior Producer to ensure that project budgets are managed in line with financial procedures, taking responsibility for delegated budget lines and accurately tracking spend weekly. Gather invoices and share with the Senior Producer for sign-off.
- Draft contracts and promptly issue artists and creative practitioners with project handbooks and relevant policy documents.
- Ensure that evaluation processes are implemented across the Young People's programme.
- Act as the main point of contact for participants and audiences, promptly responding to enquiries as an ambassador for Revoluton Arts.
- Build a strong working relationship with the Marketing Manager, providing timely and accurate information to shape the development of marketing materials.

This job description is a guide to the nature of the work required of the Young People's Producer. It is not wholly comprehensive or restrictive and may be reviewed with the post-holder and CEO/Creative Director and Executive Director as required.



Photo Credit: Sidney Sambu

Person Specification

Essential

- Passionate about working to realise the Revoluton Arts mission, vision, and values.
- At least two years' experience of similar roles in the arts, voluntary or grassroots community sectors.
- Experience of successfully engaging young people, especially those who lead complex and challenging lives, in creative or community activities.
- Experience of providing pastoral support to young people.
- Commitment to safeguarding best practice.
- Experience of working with Luton's diverse communities, including understanding the social, economic and political issues that affect their lives.
- Experience of supporting freelance artists and creative practitioners.
- Strong track record of building relationships with external stakeholders such as artists, venues and partner organisations.
- Excellent organisation and planning skills with proven ability to work flexibly, prioritise and to meet deadlines.
- Ability to manage budgets, including accurately tracking expenditure
- Willing to contribute to a culture of proactive problem prevention and problem-solving.
- Strong administrative skills, including using Microsoft Word and Excel.
- A proven commitment to equality, diversity and inclusion.
- Open to feedback and committed to continuous professional development.

Desirable

- Experience of working with different art forms.
- Knowledge and understanding of digital work, especially around community engagement and accessibility.
- Level 1 Safeguarding Qualification.



Application Details

Contract Terms

Contract: Permanent, part-time at 0.5 FTE, 18.75 hours per week. This will include occasional weekend and evenings for which time off in lieu will be available.

Salary: £32,500 Pro Rata. Actual Salary £16,250 (plus pension contributions).

Responsible to: Senior Producer

Responsible for: Freelance artists, event assistants and participants.

Start date: ASAP from September 2026

Place of work: This is a hybrid working contract. At least 60% of the week will be worked at the Revoluton Arts office at Marsh Farm, less than 10 minutes from Leagrave Station.

Probationary period: Six months

Notice period: Three months (one month during probation)
The successful candidate will be required to obtain an Enhanced DBS check.

Application Information

Deadline for applications: 23:59, Sunday 28 June 2026

Interviews: Interviews will take place on Wednesday, 8 July 2026, at Marsh House, Bramingham Road, Luton LU3 2SR.

How to Apply

Please email your application to: hello@revolutonarts.com

To submit an application, please send an up-to-date CV, with details of two referees, a completed Equal Opportunities Form and a supporting statement outlining your interest and why your experience makes you an excellent fit for the role.

We will accept the following formats for the statement:

- Written statement that is no more than 2 sides of A4.
- Video submission that is no longer than 5 minutes.
- Audio submission as an MP3 or WAV file, that is no longer than 5 minutes.

Please clearly label your files with your name. The Equal Opportunities Form should be anonymous and requires no label.

Revoluton is a diverse organisation, committed to equal opportunities and we welcome applications from all sections of the community. If you require any further information, assistance in making an application or this information in an alternative format, please contact us on hello@revolutonarts.com or 01582 345560.

REVOLUTON

REVOLUTON

MAKE IT HERE.
SHARE IT WITH
THE WORLD.



  @REVOLUTONARTS

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