



## JOB DESCRIPTION

**Role:** Event Assistant

**Location:** Marsh House Community Centre,  
Bramingham Road, Luton, LU3 2SR

**Dates:**

- Thu 20 March, 2pm - 4pm – *training session*
- Thu 20 March, 4pm – 10pm
- Fri 21 March, 2pm – 10pm
- Sat 22 March, 2pm - 10pm

**Rate:** £120 Daily Rate

### About the Role:

Revoluton Arts is seeking enthusiastic and reliable Events Assistants to support the smooth running of our upcoming spectacular outdoors arts production, Rave New World. The Events Assistants will play a key role in welcoming audiences, car park stewarding, providing information to audiences and supporting the event team as needed.

The role is offered on a freelance contract.

### About Rave New World

Revoluton Arts and Tangled Feet in collaboration with Pirates of the Carabina present Rave New World - a spectacular new outdoor show told through lyrics, music, aerial theatre and moving cars.

Inspired by the history of Luton's infamous Exodus Collective, the show delves into Luton's rebellious rave music heritage and tells an incredible story of resilience and unity leaving its audience in a place to party. Rave New World expresses the strength of unity in community using the music subcultures of Luton's rave scene from the 80s and 90s as a formidable soundtrack of solidarity. It is a celebration, provocation and call-to-action honouring the revolutionary spirit of the 90s DIY free party movement.

### Key Responsibilities

- Assisting with event set-up and pack-down.
- Car park stewarding, ensuring the safe access and egress of vehicles onto the site.
- Welcoming audiences and scanning tickets.
- Operating point of sale devices.
- Managing the safety and wellbeing of audiences during performances.
- Handing out and collecting evaluation forms / sharing digital QR codes for to collect vital audience feedback.
- Supporting accessibility needs where necessary.
- Ensuring the event site is maintained to a high standard, including spot cleaning and litter picking the space.
- Acting as a point of contact for any queries or concerns.
- Liaising with the Revoluton Arts and Tangled Feet teams as required.
- Reporting any incidents or issues to the event management team.
- Following Revoluton Art's safeguarding policy.

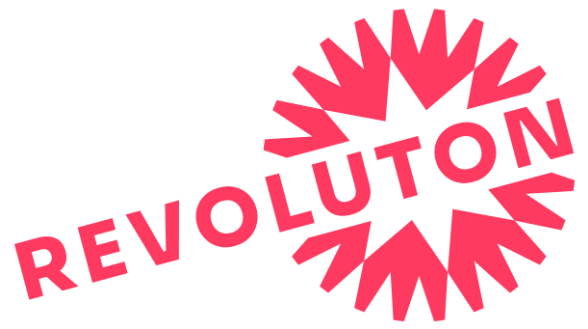
### Requirements

- Aged 18+

Revoluton Arts CIC | Company Number: 12760990  
Marsh House, Bramingham Rd, Luton, Beds LU3 2SR  
[www.revolutonarts.com](http://www.revolutonarts.com)

Revoluton is one of 33 national Creative People and Places (CPP) programmes funded through Arts Council England to enable more people to engage with and be inspired by the arts.

- Interest in the arts / working in an arts environment
- Experience in live events and/or festival stewardship
- Experience of customer facing role
- Excellent communication skills, and ability to communicate with a wide range of people
- Ability to take the initiative and problem-solve
- Ability to work positively as part of a team in a fast-paced environment
- Proactive, reliable and friendly
- Right to work in the UK
- Available for the training on Thu 20 March at 2pm and at least one shift



## How to Apply

To apply, please complete the application form and equal opportunities monitoring form on our website by **Monday 10 March, 10am**. The application form will invite you to submit an up-to-date CV.

Please get in touch at [hello@revolutonarts.com](mailto:hello@revolutonarts.com) if you would prefer to submit your application in a format that is more accessible for you.

Successful applicants can expect to hear from us by Friday 14 March.

We are very keen to hear from and we encourage submissions from people who experience racism; identify with coming from a disadvantaged background; people who are D/deaf, disabled or neurodiverse; and people who identify as LGBTQIA+.

If there are any barriers preventing you from applying for an opportunity, please get in touch and let us know how we can support you in making your application.

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